

Charles M. Whitten School of Driving, LLC

Student Contract (2010-2011)

As an enrolled student of this Driver Education class you are expected to follow all policies and expectations as set forth by Coe-Brown Northwood Academy. These policies are located in your agenda book for further reference. As a student of the Academy and of this class I agree and understand that all of the following apply to me, the undersigned;

Total classroom instruction consists of thirty hours. Dates and times are outlined on the Student Data Sheet and web site. On-road instruction and observation will be scheduled by the instructor. Students must complete forty (40) hours of driving outside of the lab time with an adult age twenty-five (25) or older who has a valid driver's license. Ten (10) of those hours must be ½ hour after sunset and ½ hour before sunrise per state law. Parent involvement is required to ensure student progress and overall success. Driving should occur on a regular basis and at the minimum, must run concurrent with classroom instruction to allow for personal growth. Driving is a life skill and should include unlimited hours of practice.

Failure to meet any scheduled on-road instruction or observation time without providing 24 hours notice will result in a hourly fee of \$50.00 and must be re-scheduled. If students miss an hour of driving and an hour of observation, he or she will be charged \$50.00 per hour, totaling \$100.00. This fee must be paid in cash or check to the instructor prior to the next scheduled driving time. Any and all missed lessons, must be rescheduled with the instructor after payment has been made.

No classroom instruction shall be missed during any course, except for good cause as determined by the instructor, including a death in the family or injury. Absences due to good cause shall not exceed 4 hours per state rule Saf-C 3114.04 (e). A record of absences must be kept on file. Students in violation of this policy may be removed from class (without refund) and credit will be lost. Student may then enroll in another class of their choice (based on availability). Any and all paid fees will be forfeited. This new policy went into effect as of January 1st, 2010 per the state of New Hampshire, Driver Education Rules and applies to any driving school in this state. This is not a product of Charles M. Whitten School of Driving or that of Coe-Brown Northwood Academy.

All on-road instruction and observation will be done after school, weekends, holidays and or vacations as scheduled. Scheduled times will vary in an attempt to accommodate co-curricular/athletic schedules. Work does not fall into this category and students are expected to schedule work hours around driving and or observation times.

Student tuition is six hundred twenty five dollars (\$625.00) due in full on or before the first day of class. Checks must be payable to Charles M. Whitten School of Driving, LLC. This fee covers all classroom instruction, books, state paperwork, all fuel cost for lab time and instruction, a student copy of the NH Drivers Manual. This fee does NOT include NH licensing.

Students must complete and return the student data sheet, a signed contract, pay required fees and have a copy of their birth certificate. By law, students must reach their 16th birthday on or before the last day of the class they enroll in.

Should school be canceled for any reason, classroom instruction is also canceled for that day. Driving and observation times may still be met. You will be notified individually of cancelations. Any and all missed instruction will be rescheduled.

CANCELLATION / REFUND POLICY: THERE WILL BE NO REFUNDS AFTER THE FIRST MEETING OF CLASS. If the class is cancelled for any reason, all funds will be returned to the payee within 30 days of such cancellation.

Students must have an eighty percent (80 %) class average to receive credit for this course. Although this course will expose your student to many driving skills and techniques, completion does not guarantee a New Hampshire drivers license, nor does it signify that a student will successfully complete the states written or road exam. A student's success will depend on the amount of practice they have given to this life skill and will vary from student to student. Remember.

By signing this contract, you ensure that the registered student is eligible to take driver education. Students who are deemed ineligible by law due to prior convictions or restrictions set by the state delaying eligibility for licensing in New Hampshire should not register for this class. Any student registering regardless of the above restriction will forfeit any and all fees paid and will be removed from class without refund.

Coe-Brown Northwood Academy, Mr. Charles M. Whitten and affiliates assume no liability for students after issuance of a New Hampshire driver's license.

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____ (Revised July, 2010)